

THE GOVERNMENT OF THE REPUBLIC OF THE UNION OF MYANMAR
MINISTRY OF RAIL TRANSPORTATION
MYANMA RAILWAYS

YANGON CENTRAL RAILWAYS STATION AREA COMPREHENSIVE DEVELOPMENT PROJECT

1. TENDER SUBMISSION CHECKLISTS

- This Checklist is to be used to ensure all necessary items are completed and / or included when submitting the Tender Documents
- Please note that, any incomplete document shall cause disqualification of Tender Submission

2. TENDER DOCUMENTS RECEIVING

Upon receiving the Tender Documents, Myanmar Railways shall;

- Record the name of the person submitting, date and time
- Issue an Acknowledgement Slip

3. DOCUMENTS SCREENING & ASSESSMENT

Tender Evaluation Committee shall;

- Open the outer envelope and check the items according to the Checklist
- Open the Package I of the Tenderers who passed the Tender Document Submission Check
- Proceed to Package – II Document Screening & Assessment for the Tenderers who passed the Package – I Documents Screening & Assessment
- Proceed to Package – III Document Screening & Assessment for the Tenderers who passed the Package – II Documents Screening & Assessment

4. Tender Documents Submission Check

Item	Checklist	Yes/No ✓ / ✗	Remarks
a.	Dose one Original, two Duplicates and CD submitted?		
b.	Are there Tenderers' signatures on the Outer and Inner Envelopes?		
c.	Dose Appendix A: Tender Security in the separate envelope submitted?		
i)	Is the Bank issued Tender Security acceptable to MR?		
ii)	Are texts of Tender Security same as Appendix A?		
iii)	Is the amount of Tender Security US\$ 4,000,000.00?		
iv)	Is the validity of Tender Security according to the RFP requirement?		
v)	Dose the Bank representative named and signed on the Security?		

5. (i) Package – I Documents submission

Item	Checklist	Yes/No ✓ / ✗	Remarks
a.	Check completeness of all Package-I documents Form-1 to Form-11		
b.	Check completeness of all attachments of the Package-I documents.		

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(ii) Package – I Documents Screening

Form-1: Form of Power of Attorney for signing of Tender

Item	Checklist	Yes/No ✓ / ✗	Remarks
i)	Is the text same as Form-1?		
ii)	Are there all names, addresses and signatures as required?		
iii)	Is Tenderer's representative signature same as signature of other submitted documents?		

Form-2: Form of Power of Attorney for Lead Member of Consortium, if Tenderer is Consortium

Item	Checklist	Yes/No ✓ / ✗	Remarks
i)	Is text same as Form-2?		
ii)	Are all consortium member named and signed?		
iii)	Are those consortium members same as indicated on the Form-3?		

Form -3: Agreement of Joint Tendering and Project Execution for Consortium

Item	Checklist	Yes/No ✓ / ✗	Remarks
i)	Is text same as Form-3?		
ii)	Are all consortium member named and signed?		
iii)	Dose role and responsibility of each member of consortium indicated?		
iv)	Are those role and responsibility of each member same as indicated on the Form-4: Tenderer's Organization for Execution of the Concession Agreement?		

Form-4: Tenderer's Organization for Execution of the Concession Agreement

Item	Checklist	Yes/No ✓ / ✗	Remarks
i)	Dose Tenderer's representative named and signed?		
ii)	Are those consortium members same as specified in the Form-2 and Form-3?		
iii)	Dose role and responsibility of each member of consortium indicated?		
iv)	Are those role and responsibility of each member same as indicated on the Form-3: Tenderer's Organization for Execution of the Concession Agreement?		

Form-5: General Information of Individual Tenderer or each member of Consortium

Item	Checklist	Yes/No ✓ / ✗	Remarks
i)	Are all member of Consortium submitted their company information		
ii)	Dose Tenderer's representative named and signed to all Form-5?		

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Form-6: General Information of Associates and/or SPC

Item	Checklist	Yes/No ✓ / ✗	Remarks
i)	Are all Associates or SPC indicated on the Form-4 submitted their company information		
ii)	Dose Tenderer's representative named and signed to all Form-6 ?		

Form-7: Particular Experience of Individual Tenderer or each member of Consortium and Associate and/or SPC (Fom-7a to Form 7/d)

Item	Checklist	Yes/No ✓ / ✗	Remarks
i)	Are all members of Consortium submitted their Experience?		
ii)	Are all Associates and SPC submitted their Experience?		
iii)	Dose Tenderer's representative named and signed to all Form-6?		

Form-8: Financial Capability including Audit Repot of each member of Consortium for the period of last 5 Years

Item	Checklist	Yes/No ✓ / ✗	Remarks
i)	Dose all information provided including Consortium members, signatures, tenderer's name and signature?		
ii)	Do all Consortium members submit their Audit Reports of past 5 years?		

Form-9 and FORM 9/CF: Credit Facility

Item	Checklist	Yes/No ✓ / ✗	Remarks
i)	Does tenderer submit the Reference Letter from Bank?		
ii)	Are the contents of Reference Letter same as FORM 9/CF?		
iii)	In the bank issued a Reference Letter acceptable by MR?		
iv)	Is the Bank's representative named and signed?		
v)	Does the power of attorney of Bank's representative attached?		

Form-10: Letter of Association with each member of the Associate/SPC entity

Item	Checklist	Yes/No ✓ / ✗	Remarks
i)	Do all Associates and/or SPC indicated on the Form-4 submit a Letter of Association?		
ii)	Is the texts of a Letter of Association same as Form-10?		
iii)	Does Tenderer's representative named and signed?		

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Form-11: Litigation History

Item	Checklist	Yes/No ✓ / ✗	Remarks
i)	Does any member of Consortium, associates/SPC submit Form-11?		
ii)	Is there any case against Tenderer indicated?		
iii)	Does Tenderer's representative named and signed?		

6. Package – II Documents submission

Item	Checklist	Yes/No ✓ / ✗	Remarks
a.	Check whether all Enclosures submitted by the Tenderer? (Enclosure-1 to 8)		
i)	Enclosure-1: Master Plan		
ii)	Enclosure-2: Integrated Milestone Program for Planning/Design, Construction and Operation / Maintenance of the Project (Overall Development Plan based on the Zoning Land Use Plan)		
iii)	Enclosure-3: Proposed plan, floor area schedule and basic design drawings of the Station Building and related facilities		
iv)	Enclosure-4: Detail Program for Station Building Area Development		
v)	Enclosure-5: Proposed Infrastructure and Utility Plan		
vi)	Enclosure-6: Operation/Maintenance Plan in General		
vii)	Enclosure-7: Station Building Construction Plan (Methodology)		
viii)	Enclosure – 8: Station Building Operation and Maintenance Organization Chart		
b.	Check Tenderer's representative name and sign of enclosures submitted by the Tenderer?		

7. Package – III Documents Submission

Item	Checklist	Yes/No ✓ / ✗	Remarks
a.	Check whether all Package-III documents submitted by the Tenderer?		
i)	Appendix C: Letter Comprising the Tender		
ii)	Enclosure-9: Overall Development Feasibility Study		
iii)	Enclosure-10: Proposed Financial Planning, source of fund and terms of finance.		
iv)	Enclosure-11: Commercial Proposal		
v)	Enclosure-12: Other Commercial Information and/or Proposal, if applicable.		
b.	Check Tenderer's representative name and signed on documents required by RFP submitted by the Tenderer? (Responsive Check)		